

NOTICE OF REGULAR MEETING
MISSION ECONOMIC DEVELOPMENT CORPORATION
JANUARY 19, 2010 5:30 PM
CITY HALL

PRESENT:

John Martin, President
Polo de Leon, Vice President
Joe Roseland, Secretary
Ricardo Martinez, Treasurer
Mayor Norberto Salinas
Cathy Garcia
Linda R. Rossborough

ABSENT:

ALSO PRESENT:

Ricardo Perez, Consultant
Pat Townsend, Jr., President/CEO MEDA
Hollis Rutledge, Rutledge & Associates
Ruben Moreno, Long Chilton
Richard Hernandez

STAFF PRESENT:

Julio Cerda, City Manager
Sonia Carnes, Deputy City Manager
Guillermo Seguin, Deputy City Manager
Aida Lerma, Deputy City Manager
Anna Carrillo, City Secretary
Janie Flores, Finance Director
Paul Schaefer, Shary Golf Course Director

1. Call to order

With a quorum being present, President John Martin called the meeting to order at 5:35 p.m.

2. Approval of Minutes – November 17, 2009

City Secretary took note of a change to item 5 to reflect loan and not bond. There being no other corrections or additions Polo de Leon moved for approval. Motion was seconded by Cathy Garcia and approved 7-0.

3. Acceptance of Financial Statements and Independent Auditor's Report for period ending 09/30/2009

Ruben Moreno with Long, Chilton LLP presented the board the FY 2008-2009 Audit Report. He mentioned the firm had given the audit a clean opinion.

Mr. Moreno briefed the membership on specific pages of the report.

After some discussion Polo de Leon moved to approve the financial audit as presented. Motion was seconded by Ricardo Martinez and approved 7-0.

4. Financial Statements

A. November 2009

B. December 2009

Finance Director Janie Flores presented and recommended approval of the financial statement for November and December, 2009.

After discussion of the November and December financial statement Cathy Garcia moved to approve as presented. Motion was seconded by Joe Roseland and approved 7-0.

5. Budget Amendment – MEDC Capital Projects

Finance Director Janie Flores presented and recommended approval of the budget amendment to carry over remaining loan balances as of 9/30/2009 and to reallocate funds to cover building renovation costs, which exceeded the budget.

Polo de Leon moved to approve the budget amendment. Motion was seconded by Ricardo Martinez and approved 7-0.

6. Discussion and Action on Shary Municipal Golf Course Improvements

City Manager Julio Cerda presented some items that were still being needed for the Golf Course renovation which included Club House furniture, parking lot overlay, fence repair, landscaping and a flex mower. Authorization was being requested to go out for bids for these items since there was some money left over from the loan that had been acquired for the Golf Course Improvements.

After much discussion from the Board regarding some of the smaller items that were being requested, it was recommended by Mayor Salinas to only authorize going out for bids on the furniture and that the remaining items would be paid from the City and the Golf Course Funds. The furniture is estimated to cost approximately \$42,000.00.

Mayor Salinas moved to authorize to go out for bids for the purchase of furniture for the Golf Course. Motion was seconded by Joe Roseland and approved 7-0.

A report was given that the Irrigation System would be completed in approximately three weeks and that Phase II of the project had begun which included the Club House renovation, cart barns and comfort stations. The cart barn and the comfort stations should be completed by the end of February.

7. President's Comments

Pat Townsend, Jr., Mission Economic Development Authority President/CEO reported on the companies that were interested in locating in the Industrial Park.

Ricardo Perez, consultant reported that he had been working on issues relating to Irrigation District #6, Bryan Road Right of Way, CCN dispute with the City of Alton and the Mission Presidential Permit.

8. Adjournment

Joe Roseland moved to adjourn the meeting. Motion was seconded by Ricardo Martinez and approved 7-0. Meeting was adjourned at 6:41 p.m.

John Martin, President

ATTEST:

Joe Roseland, Secretary